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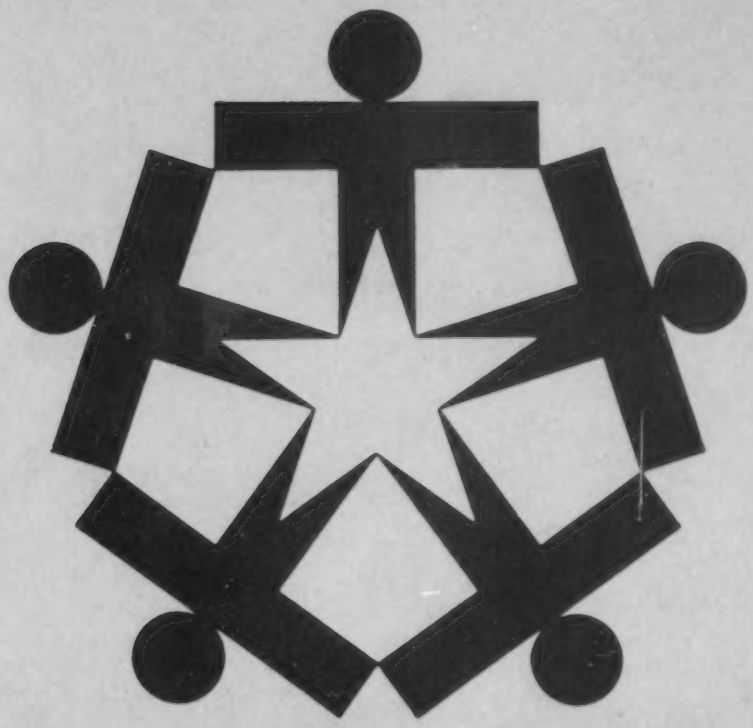

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ABSENTEEISM

9-1
Scott, Dow and Steve Markham.
Absenteeism control methods: a survey of practices and results. Personnel administrator, 27:73-74+, June 1982.
Descriptors: *Absenteeism control--Methods / *Absenteeism control--Research / Surveys.

ASSESSMENT CENTERS

9-2
Frank, Fredric D. and James R. Preston.
The validity of the assessment center approach and related issues. Personnel administrator, 27:87+, June 1982.
Descriptors: *Assessment centers--Cases / *Selection--Cases / Test validity.

9-3
Sackett, Paul R.
A critical look at some common beliefs about assessment centers. Public personnel management, 11:140-147, Summer 1982.
Descriptors: *Assessment centers.

CAREER PLANNING

9-4
[Employee development.] Training and development journal, 36:12-16+, February 1982.
Contents: Critical career transitions: a model for designing career services, by Zandy B. Leibowitz and Nancy K. Schlossberg; Testing for career adjustment and development, by John O. Crites; Creating successful career development programs, by Fred L. Otte; Career/life planning workshops as career services in organizations--are they working? by Marlys C. Hanson.
Descriptors: *Employee development--Administration / *Career counseling--Administration / *Career planning--Administration / Training administration.

CAREER STAFFING

9-5
Boffey, Philip M.
Can lie detectors be trusted? New York times, 131:C1+, July 20, 1982.
Descriptors: *Lie dectectors and detection.

9-6 Ie135 .G31h
German, Donald R. and Joan W. German.
How to find a job when jobs are hard to find. New York, AMACOM, 1981. 242p.
Descriptors: *Job search / *Career planning.

9-7
Kiechel, Walter, III.
Lies on the resume. Fortune, 106:221+, August 23, 1982.
Descriptors: *Resumes / *Reference checks / *Employment references / Executives--Selection.

CAREER STAFFING (Cont'd)

9-8

Mangum, Stephen L.

Recruitment and job search: the recruitment tactics of employers. Personnel administrator, 27:96+, June 1982.

Descriptors: *Recruitment--Methods / *Recruitment--Research / Surveys.

CHANGE, ORGANIZATIONAL

9-9 Id72 .B39o

Beer, Michael.

Organization change and development: a systems view. Santa Monica, Calif., Goodyear Publishing, 1980. 367p.

Descriptors: *Organization development / *Change, Organizational / *Organization development--Case studies.

9-10

[Organization development and organizational change.] Training and development journal, 36:14-16+, April 1982.

Contents: OD--current theory and practice, by Robin S. Turpin and Homer H. Johnson; Building commitment to organizational change, by Daryl R. Conner and Robert W. Patterson; Experimenting with OD, by Daniel E. O'Toole and James Marshall; The "productivity bandwagon"--the hottest game in town? by Lynda C. McDermott; QWL in the office, by Joyce M. Ranney; Estimating the success of OD applications, by Robert T. Golembiewski, Carl W. Proehl, Jr. and David Sink; A systems approach to OD, by Robert J. O'Donnell and LeRoy N. Geer.

Descriptors: *Organization development / *Organization development--Study and teaching / *Change, Organizational / Productivity improvement / Quality of working life.

9-11

Roberts, Nancy C. and Jerry I. Poras.

Progress in organization development research. Group & organization studies, 7:91-116, March 1982.

Descriptors: *Organization development--Research.

CIVIL SERVICE

9-12

Argyle, Nolan J.

Civil service reform: the state and local response. Public personnel management, 11:157-164, Summer 1982.

Descriptors: *Civil service reform / State government / Local government.

CIVIL SERVICE, FEDERAL

9-13

Ball, Howard.

Toward a constitutional law of torts; the Burger Court and official liability. Southern review of public administration, 6:7-25, Spring 1982.

Descriptors: *Federal employees--Liability--Cases / *Government liability--Cases / *Torts / Federal government / State government / Local government.

9-14 S/C

Durant, Peter M.

For patronage and payoffs. Washington post, p. A19, August 13, 1982.

Peter M. Durant is Supervisory Program Analyst with the Office of Planning and Evaluation, U.S. Office of Personnel Management.

Descriptors: *Civil service--Administration--Evaluation / *Political executives / Civil service reform / Federal government.

9-15 S/I

Flanagan, Samuel.

Rescuing Riffs: an overview of the Merit Systems Protection Board. District lawyer, 6:32+, July-August 1982.

Descriptors: *U.S. Merit Systems Protection Board--Rules and practice / *Adverse actions--Appeals / Federal government.

9-16

Ink, Dwight.

CSA closedown--a myth challenged. Bureaucrat, 11:39-43, Summer 1982.

CSA = Community Services Administration.

Descriptors: *Administrative agencies--Administration / *Federal employees / *Administrative agencies--Case studies / Reduction in force / Outplacement / Federal government.

9-17

Nigro, Felix.

Civil service reform in the United States. Public administration (Gt. Brit.) 60:225-233, Summer 1982.

Descriptors: *Civil service reform--Administration--Evaluation / *Civil service reform--Law and legislation / Federal government.

9-18

Smits, William H., Jr.

Personnel administration--a viable function in government? Public personnel management, 11:91-103, Summer 1982.

Descriptors: *Civil service / *Personnel administration/ *Civil service history / Federal government.

9-19

Trilling, Barry J.

6 steps to a firmer grip on your job. Federal times, 18:12, August 16, 1982.

Descriptors: *Federal employees--Civil rights / *Success in employment / Federal government.

9-20 Ie508.5 .Un35ve 1982

U.S. Office of Personnel Management.

Veterans' preference in Federal employment. Prepared by Workforce Effectiveness and Development Group. Washington, U.S. Govt. Print. Off., 1982. 5p. (WEV-2)

Descriptors: *Veterans--Preference / *Veterans--Employment / Federal government.

CIVIL SERVICE, FEDERAL (Cont'd)

9-21 Ic26.37 .Un89p 1980/81

U.S. Social Security Administration.
Personnel data; year ending June 30, 1981. Washington, 1982? 84p. (SSA pub. no. 23-032; 3-SMH)
Descriptors: *Civil service--Statistics / *U.S. Social Security Administration / Incentive awards--Statistics / New employees / Resignation / Promotion / Federal government.

COLLEGE GRADUATES

9-22

Donnelly, Robert M.
How to manage the MBA. S.A.M. advanced management journal, 47:43-45, Summer 1982.
Descriptors: *Master of business administration degree recipients--Utilization / *Master of business administration degree recipients--Evaluation.

COMPENSATION

9-23

Brown, William S.
Merit pay in the university environment. Journal of the College and University Personnel Association, 33:27-31, Spring 1982.
Descriptors: *Performance-based pay / Motivation.

9-24 Ie52.9 .L541

Lenz, Matthew, Jr.
The importance of pay: an empirical test of Lawler's model. Ann Arbor, Mich., University Microfilms, 1982. 112p.
Doctoral dissertation, The City University of New York, 1982. Abstracted in Dissertation Abstracts International, 42:5226A, June 1982.
Descriptors: *Pay--Theory / *Pay research / *Hierarchy of needs--Research / Need satisfaction--Research.

9-25

Martel, Pierre.
A model of total compensation in a market comparability framework. Public personnel management, 11:148-156, Summer 1982.
Paper presented at the NATO Symposium on Work, Organizatons, and Technological Change held in West Germany in June, 1981.
Descriptors: *Compensation administration / *Compensation comparability / *Canada--Civil service / Models and modelmaking.

9-26 Ie53 .F3N42s 1982

New York (State). Public Employment Relations Board.
First 1982 report covering firefighting personnel of paid fire departments in New York State. Albany, 1982. 7p.
Descriptors: *Fire fighters--Pay--Statistics.

9-27 Ie53 .P63N42r 1982

New York (State). Public Employment Relations Board.
First 1982 report covering police personnel salaries in New York State. Albany, 1982. 18p.
Descriptors: *Police--Pay--Statistics.

COMPENSATION (Cont'd)

9-28 S/I

Two views on equal pay for work of comparable worth: is it a Federal sector issue? Federal service labor relations review, 4:23-57, Spring 1982.

Contents: Comparable worth in the Federal government--challenge or threat? by Lynne Revo-Cohen; Comparable worth, by Paul A. Katz.

Paul A. Katz is Assistant Director, Office of Standards Development, U.S. Office of Personnel Management.

Descriptors: *Pay rates / *Women--Pay / Federal government.

9-29 M-Fiche

U.S. General Accounting Office.

Additional improvements needed in the National Survey of Professional, Administrative, Technical, and Clerical Pay. Washington, U.S. Govt. Print. Off., 1982. 15p. (B-167266)

Letter to the Honorable Raymond J. Donovan, Secretary of Labor.

Descriptors: *Pay survey methods--Evaluation.

9-30 Ie55 .Un58cp

U.S. General Accounting Office.

Comparison of collectively bargained and administratively set pay rates for Federal employees; report by the Comptroller General of the United States. Washington, 1982. 29p. (B-207661)

Descriptors: *Pay rates / *Collective bargaining--Comparative studies / *Collective bargaining--Evaluation / Blue collar workers--Pay / Federal government.

9-31

Westerman, Mel.

Salary comparisons between academic librarians and instructional faculty. College & research libraries, 43:346-354, July 1982.

Descriptors: *Librarians--Pay--Comparative studies / *College professors--Pay.

CONSULTANTS

9-32 Ic26.4 .B81p

Brown, J. Cudd.

A position paper on consulting reconsidered as an instrument of the Federal government. Final revision. University Park, Pa., 1980. 96p.

Descriptors: *Government consultants / *Government consultants--Law and legislation / Federal government.

9-33 M-Fiche

U.S. General Accounting Office.

Access to certain consulting service contract information. Washington, U.S. Govt. Print. Off., 1982. 3p. (B-205214)

Letter to the Honorable Ralph Regula, House of Representatives.

Descriptors: *Government consultants / *Contracts, Government--Administration / Federal government.

COUNSELING

9-34

Barkhaus, Robert S. and Carol L. Meek.

A practical view of outplacement counseling. Personnel administrator, 27:77-81, March 1982.

Descriptors: *Employee counseling / *Employee outplacement--Case studies / *Job search.

COUNSELING (Cont'd)

9-35 Ie438.5 .K18u

Kaye, Beverly L.

Up is not the only way: a guide for career development practitioners. Englewood Cliffs, N.J., Prentice-Hall, 1982. 272p.

Descriptors *Career counseling / *Personnel administration / *Career planning.

CREATIVE THINKING

9-36

Ainsworth-Land, Vaune.

Imaging and creativity: an integrating perspective. Journal of creative behavior, 16:5-28, First quarter 1982.

Descriptors: *Creative thinking--Methods.

DISCIPLINE

9-37 M-Film

Rockwell, Steven A.

Equity and discretion: a case study of discipline in a public agency. Ann Arbor, Mich., University Microfilms, 1980. 552p.

Doctoral dissertation, University of Colorado at Denver, 1980. Abstracted in Dissertation Abstracts International, 42:4929A, May 1982.

Descriptors: *Discipline--Research / *Civilian-military relationships--Research / *Discrimination--Research / Federal government.

ELECTRONIC DATA PROCESSING--EFFECTS

9-38

Polakoff, Phillip L.

Technostress: old villain in new guise. Occupational health & safety, 51:32-33, July 1982.

Descriptors: *Computers--Psychological aspects / *Stress, Psychological.

ELECTRONIC DATA PROCESSING PERSONNEL

9-39

Jobs for programmers begin to disappear. Business week, p. 29, August 16, 1982.

Descriptors: *Programmers--Employment / *Programmers--Training / Labor supply.

9-40

Survey emphasizes the importance of WP supervisors. Word processing & information systems, 9:36-38, July 1982.

Descriptors: *Word processing personnel--Pay / *Supervisors--Responsibilities / *Pay surveys.

EMPLOYEE CONDUCT

9-41

Hollinger, Richard and John Clark.

Employee deviance; a response to the perceived quality of the work experience. Work and occupations, 9:97-114, February 1982.

Descriptors: *Employee conduct--Research / *Deviant behavior--Research / *Job satisfaction research / Employee theft--Research.

EMPLOYEE CONDUCT (Cont'd)

9-42
Vichas, Robert P.
Locking out computer crime. Management world, 11:14-15+, July 1982.
Descriptors: *Employee theft--Control / *Electronic data processing departments--Security measures / *Computer crimes.

EMPLOYEE HEALTH AND MEDICAL CARE

9-43
Wagner, John F.
What business can do to cut health-care costs. S.A.M. advanced management journal, 47:12-22, Summer 1982.
Descriptors: *Health, Employee / *Preventive health services / *Insurance, Health--Costs.

EQUAL OPPORTUNITY IN EMPLOYMENT

9-44
Bagby, Thomas R.
The Supreme Court reaffirms broad immunity for seniority systems. Labor law journal, 33:409-416, July 1982.
Descriptors: *Discrimination--Cases / *Seniority--Cases.

9-45
Hauck, Vern E.
Burdine: sex discrimination, promotion, and arbitration. Labor law journal, 33:434-441, July 1982.
Descriptors: *Sex discrimination--Cases / *Women--Discrimination--Cases.

9-46
Ledvinka, James and Vida Scarpello.
Surviving an EEO lawsuit. S.A.M. advanced management journal, 47:23-30, Summer 1982.
Descriptors: *Equal opportunity in employment--Cases.

9-47
Rosenblum, Marc and George Biles.
The aging of age discrimination--evolving ADEA interpretations and employee relations policies. Employee relations law journal, 8:22-36, Summer 1982.
Descriptors: *Age discrimination--Cases / *Age discrimination--Law and legislation.

9-48
Smith, Thomas R. and Christopher J. Kelleher.
Dealing with the EEO officer who files a discrimination complaint. Employee relations law journal, 8:92-109, Summer 1982.
Descriptors: *Affirmative action--Administration / *Personnel officers--Responsibilities--Cases.

EQUAL OPPORTUNITY IN EMPLOYMENT (Cont'd)

9-49 HT1521 .Un365c

U.S. Commission on Civil Rights.

Confronting racial isolation in Miami: a report of the United States Commission on Civil Rights. Washington, U.S. Govt. Print. Off., 1982. 353p.

Partial contents: Recommendation 5.3: The Federal Office of Personnel Management should provide technical assistance and oversight to ensure that all Federal government agencies located in Miami devise and implement the affirmative action plans required of them by Federal law, p. 328.

Descriptors: *Equal opportunity in employment / *U.S. Office of Personnel Management--Administration--Evaluation / *Minority groups--Discrimination / Federal government.

ETHICS

9-50 Ie478 .B81t

Brown, J. Cudd.

Toward a more positive effort to improve ethics and honesty in the United States government. Final revision. University Park, Pa., 1980. 20p.

Descriptors: *Ethics / *Executives--Ethics / Federal government.

9-51

Dobel, J. Patrick.

Doing good by staying in? Public personnel management, 11:126-139, Summer 1982.

Descriptors: *Executives--Ethics / *Civil service ethics / *Dissent / Political executives / Federal government.

9-52

Rohr, John A.

The problem of professional ethics. Bureaucrat, 11:47-50, Summer 1982.

Descriptors: *Civil service ethics / *Professional ethics / *American Society for Public Administration / Federal government.

EXECUTIVES

9-53

Meese, Edwin.

Address to FEIAA. Bureaucrat, 11:5-7, Summer 1982.

Excerpts from a tape recording of a luncheon speech presented to the Federal Executive Institute Alumni Association, Washington, D.C., April 22, 1982.

Questions from the audience, with Mr. Meese's answers, appear on p. 7-8.

Mr. Meese's comments on executive development appear on rear cover.

Descriptors: *Senior executive service / *Federal Executive Institute / *Executives--Training / Pay / Bonus system / Performance evaluation / Management development / Federal government.

EXECUTIVES--ABILITIES AND CHARACTERISTICS

9-54

Coping with conflict across departmental lines. RIA management alert (Research Institute of America), 11:113-132, July 7, 1982.

Descriptors: *Executives--Abilities / *Conflict resolution / *Human relations.

EXECUTIVES--ABILITIES AND CHARACTERISTICS (Cont'd)

9-55
Davis, George and Glegg Watson.
The black gamesman. Psychology today, 16:56-58+, August 1982.
Descriptors: *Afro-American executives--Characteristics.

9-56
Ezell, Hazel F., Charles A. Odewahn and J. Daniel Sherman.
Women entering management: differences in perceptions of factors influencing integration. Group & organization studies, 7:243-253, June 1982.
Descriptors: *Women executives--Characteristics / *Executives--Characteristics.

9-57
Horn, Shirley K.
The management matchmaker. Manage, 34:26-29, July 1982.
Descriptors: *Executives--Abilities / *Executives--Characteristics.

9-58
Kanter, Rosabeth M.
The middle manager as innovator. Harvard business review, 60:95-105, July-August 1982.
Descriptors: *Middle managers--Characteristics / *Executives.

9-59
West, Candace.
Why can't a woman be more like a man? an interactional note on organizational game-playing for managerial women. Work and occupations, 9:5-29, February 1982.
Descriptors: *Women executives--Characteristics / *Oral communication / *Human relations.

EXECUTIVES--COMPENSATION

9-60
Polczynski, James J.
Status symbols: signs on the road to success. Management world, 11:26-29, July 1982.
Descriptors: *Executive perquisites.

9-61 Ie53 .Ex3R31e 1981
Research Institute of America, Inc.
Executive compensation, '81: an RIA survey. New York, 1981. 141p.
A special report based on a Pooled Intelligence Survey of 12,000 companies.
Descriptors: *Executive compensation--Statistics / *Pay surveys.

9-62 Ie500 .Un58tr
U.S. General Accounting Office.
Travel by certain noncareer government officials. Washington, General Accounting Office, 1981. 7p. (B-203000)
Letter to the Honorable Charles H. Percy, United States Senate.
Descriptors: *Travel--Administration--Evaluation / *Political executives / Air travel / Federal government.

EXECUTIVES--EVALUATION

9-63 M-Film

Heyward, Emory S., Jr.

Has personnel accreditation benefited the personnel practitioner? Ann Arbor, Mich., University Microfilms, 1981. 104p.

Doctoral dissertation, George Peabody College for Teachers of Vanderbilt University, 1981. Abstracted in Dissertation Abstracts International, 42:4696A, May 1982.

Descriptors: *Personnel directors--Evaluation / *Personnel directors--Certification.

9-64

Pernal, Michael.

Performance based evaluation for administrators in colleges and universities. Journal of the College and University Personnel Association, 33:32-38, Spring 1982.

Descriptors: *College administrators--Evaluation / *Executives--Evaluation--Forms / *Executives--Evaluation--Case studies.

EXECUTIVES--HEALTH AND MEDICAL CARE

9-65

Holbrook, Morris B. and Michael J. Ryan.

Modeling decision-specific stress: some methodological considerations. Administrative science quarterly, 27:243-258, June 1982.

Descriptors: *Stress, Psychological--Research / *Decision-making / *Executives--Responsibilities--Research / Models and modelmaking.

EXECUTIVES--RECRUITMENT

9-66

Huxtable, Fulton L.

Executive hiring deserves more than spare-time treatment. Personnel administrator, 27:35-37, March 1982.

Descriptors: *Executives--Recruitment / *Executives--Selection.

EXECUTIVES--RESPONSIBILITIES

9-67

Moskal, Brian S.

Corporate responsibility: putting your act together. Industry week, 214:50-57, July 26, 1982.

Descriptors: *Executives--Responsibilities / *Business ethics.

9-68 Id24 .St4c

Stewart, Rosemary.

Choices for the manager. Englewood Cliffs, N.J., Prentice-Hall, 1982. 165p.

Descriptors: *Executives--Responsibilities / *Decision-making.

EXECUTIVES--SELECTION AND TESTS

9-69

Cushing, Carole and Bryant Cushing.

Finding a manager who fits in. Nation's business, 70:64-66, May 1982.

Descriptors: *Executives--Selection / *Executives--Recruitment / *Executives--Characteristics.

EXECUTIVES--SELECTION AND TESTS (Cont'd)

9-70
Rehfuss, John and Debra Furtado.
Executive management reform -- the case of California. State government, 55:43-49, no. 2 1982.
Descriptors: *Executives--Selection / *Civil service reform / *California--Civil service.

EXECUTIVES--TRAINING

9-71
Bushardt, Stephen C., Roy N. Moore and Sukumar G. Debnath.
Picking the right person for your mentor. S.A.M. advanced management journal, 47:46-51, Summer 1982.
Descriptors: *Executives--Training / *Mentors.

9-72
Hersey, Paul, Arrigo L. Angelini and Sofia Carakushansky.
The impact of Situational Leadership and classroom structure on learning effectiveness. Group & organization studies, 7:216-224, June 1982.
Descriptors: *Executives--Training--Administration / *Leadership theory / Training officers.

9-73
Inman, Thomas H., Louis Olivas and Frank Robertson.
An analysis of the effectiveness of a management training program. Training and development journal, 36:80+, June 1982.
Descriptors: *Executives--Training--Evaluation / *Management development--Evaluation.

9-74
Kur, C. Edward and Mike Pedler.
Innovative twists in management development. Training and development journal, 36:88+, June 1982.
Descriptors: *Management development--Methods / *Executives--Training--Methods.

9-75
Langdon, Danny G.
The individual management development program. Training and development journal, 36:78-82, March 1982.
Descriptors: *Management development / *Training needs analysis.

9-76
Lim, Howard.
A Japanese agenda for management development. Training and development journal, 36:62-67, March 1982.
Descriptors: *Management development--Comparative studies / *Japan.

9-77
Oppenheimer, Robert J.
An alternative approach to assessing management development needs. Training and development journal, 36:72-76, March 1982.
Descriptors: *Management development / *Training needs analysis.

EXECUTIVES--TRAINING (Cont'd)

9-78
Starcevich, Matt M. and J. Arnold Sykes.
Internal advanced management programs for executive development. Personnel administrator, 27:27-33, June 1982.
Descriptors: *Management development--Case studies / *Executives--Training--Case studies / Federal Executive Institute / Federal government.

GROUP RELATIONS

9-79
Dillon, Linda S.
A framegame approach to problem-solving. Personnel administrator, 27:107-109, June 1982.
Descriptors: *Problem solving--Group method--Methods.

HANDICAPPED

9-80
Pati, Gopal C. and Glenn Morrison.
Enabling the disabled. Harvard business review, 60:152+, July-August 1982.
Descriptors: *Physically handicapped--Employment / *Physically handicapped--Rehabilitation.

HOURS OF WORK

9-81
Diggs, J. Frank.
Job sharing: for many, a perfect answer. U.S. news & world report, 93:66-68, August 23, 1982.
Descriptors: *Job sharing / *Part-time workers.

9-82
Hobbs, Larry A.
Working 8 hours a day? Personnel administrator, 27:16, June 1982.
Descriptors: *Hours of work / Productivity.

9-83 Ie488 .L85s
Long, Marion C. and Susan W. Post.
State alternative work schedule manual. Washington, National Council for Alternative Work Patterns in cooperation with the National Governors' Association, 1981. 102p. (IPA grant)
Descriptors: *Hours of work--Directories / *Flexible working hours--Directories / State government.

9-84
Rainey, Glenn W., Jr. and Lawrence Wolf.
The organizationally dysfunctional consequences of flexible work hours: a general overview. Public personnel management, 11:165-175, Summer 1982.
Revised version of a paper delivered at the annual meeting of the American Society for Public Administration, Detroit, April 1981.
Descriptors: *Flexible working hours--Evaluation / Organizational effectiveness / Work values.

HUMAN RELATIONS

9-85 Id72.9 .M69p

Mitchell, Terence R.
People in organizations: an introduction to organizational behavior. 2d ed. New York, McGraw-Hill, 1982. 590p.
Descriptors: *Organizational behavior--Textbooks / *Organizational behavior--Case studies / Organizations--Theory / Decision-making--Group method.

9-86

Moch, Michael and Anne S. Huff.
Life on the line. Wharton magazine, 6:53-58, Summer 1982.
Descriptors: *Human relations / *Organizational behavior / *Power (Social sciences) / Executives--Abilities.

9-87

Savage, Doris.
"Trust as a productivity management tool." Training and development journal, 36:54-57, February 1982.
Descriptors: *Organizational behavior / *Organizational effectiveness / *Trust (Psychology).

9-88

Schilit, Warren K. and Edwin A. Locke.
A study of upward influence in organizations. Administrative science quarterly, 27:304-316, June 1982.
Descriptors: *Organizational behavior--Research / *Influence (Psychology)--Research / Supervisors.

INCENTIVE AWARDS AND PROGRAMS

9-89 Ie613.2 .N21st 1981

National Association of Suggestion Systems.
Annual statistical report/1981. Chicago, 1982. 68p.
Partial contents: Report for Federal organizations, p. 16.
Descriptors: *Suggestion systems--Statistics / Federal government / State government.

9-90 Ie613 .N21me 1982

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Ruddock, Andrew E.

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Descriptors: *Training--Comparative studies / *China.

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Descriptors: *Technicians--Training.

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Descriptors: *Transfer of training / *Executives--Responsibilities.

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Broadwell, Martin M.
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Descriptors: *Training officers--Training--Administration.

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Descriptors: *Training administration--Case studies.

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Descriptors: *Training officers--Training--Administration / *Training needs analysis.

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Descriptors: *Employee development--Administration / *Employee development--Case studies / Career opportunities.

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Descriptors: *Training officers--Responsibilities / *Training officers--Training.

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Parkin, Ernest J., Jr.
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Descriptors: *Foreign languages--Study and teaching--Administration / *Overseas personnel--Training.

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Descriptors: *Training evaluation--Research.

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Descriptors: *Performance-based training--Methods.

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Descriptors: *Training methods / *Imitation (Learning)--Theory / *Behavior modification--Theory.

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Noller, Ruth B.
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Descriptors: *Mentors.

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Descriptors: *Training methods / *Adult education.

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Descriptors: *Mothers--Employment--Conferences / *Family (Sociological unit)--Conferences / *Day care centers--Conferences / Married women--Employment.

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Popp, Gary E. and William F. Muhs.
Fear of success and women employees. Human relations, 35:511-520, July 1982.
Descriptors: *Women--Motivation--Research.

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Warr, Peter and Glenys Parry.
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Descriptors: *Women--Employment / *Women--Characteristics.

WORK LIFE

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Burke, Ronald J. and Eugene Deszca.
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Descriptors: *Work values--Research / *Organizations--Climate / Personality / Occupational choice / College students--Attitudes.

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Descriptors: *Work values / *Futures (of society).

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Descriptors: *Quality of working life / *Productivity improvement / *Training needs analysis.

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YOUTH

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